



Creative Management Company
8323 Southwest Freeway #330
Houston, TX 77074-1692
(713) 772-4420 - www.cmctx.com

Automatic Payment Service (ACH)

Please complete and sign this auto-draft application and return with a voided check. You may return the application as follows:

- via regular mail to 8323 S.W. Freeway, #330, Houston, TX 77074
- via facsimile to 713.772.8655
- via email to deposits@cmctx.com

As long as the application is received by the 30th day of the preceding month, your draft will start on the 5th day of the following month, unless a different month is requested. The date of the draft cannot be changed from the 5th day of the month. (It is your obligation to be certain that there are sufficient funds in your account by the 5th day of each month when the fees are deducted. You are responsible for any bank charges that may arise, if your account does not have sufficient funds or for any other reason).

Owner's Name: _____

Association Name: _____

Property Address: _____

12-digit HOA Acct. Number: _____

BEFORE ENROLLING IN OUR ACH PROGRAM, PLEASE BE SURE TO CANCEL ANY OTHER AUTOMATIC FORM OF PAYMENT YOU MAY HAVE SET UP ONLINE OR WITH YOUR BILL PAYMENT SERVICE

Attach Void Check Here

If you do not have a check –
 Please attach ACH information printed by your financial institution

By completing this application and remitting it **with a VOIDED blank check** to our office, I am authorizing the homeowners association by and through their managing agent, Creative Management Company, to initiate automatic direct debit from my bank account for the amount of the recurring monthly charges. The draft will continue until terminated in writing by either Creative Management Company or me.

Email Address: _____ (please print)

Cell Number: _____ Date _____

Signature: _____ Month to Start Draft _____

(We cannot draft for past due balances or start the draft retroactively)